

RAIL RANCH ELEMENTARY SCHOOL



PARENT/GUARDIAN and STUDENT Guide

Hybrid Reopening

2020-2021

Tammy Hunter-Wethers

Principal

Assistant Principal

Lynn Nord

25030 Via Santee
Murrieta, California 92563
(951) 696-1404

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INTRODUCTION

MISSION STATEMENT

To inspire every student to think, to learn, to achieve, to care.

PARENT/GUARDIAN – STUDENT HANDBOOK - HYBRID

Rail Ranch Elementary School is committed to quality educational programs for all students. This handbook is designed to outline the expectations for a hybrid model. For expectations outside the hybrid model, please refer to the Rail Ranch *Parent/Guardian and Student Handbook*. Know that the Rail team will make every effort to ensure the safety of all staff and students by following state and school district guidelines.

COVID-19

The Murrieta Valley Unified School District is closely monitoring state announcements and mandatory guidelines during the COVID-19 pandemic. The 2020-21 school year started *virtually*. Under this model students are expected to attend virtual lessons (both whole group and small group) and complete assignments assigned by their teacher as part of their daily attendance.

Riverside County and the Murrieta Valley Unified School District fall under state guidelines for returning to school. This document outlines procedures specific to a *hybrid* schedule with students attending school on a modified schedule Tuesday through Friday. Monday will continue to be virtual with a one-hour live check-in meeting. Safety protocols have been put into place as dictated by the California State Governor's Office and the Murrieta Valley Unified School District. This includes the requirement of all staff and students wearing masks, unless exempt through a medical notation. More details as to safety protocols will be outlined later in this document.

SECTION 1: Health & Safety Protocols

- For the MVUSD complete guide for Health & Safety Protocols refer to '[Returning TK-5 Students to Campus Guidebook](#)'
- As we return to school to in-person instruction, our goal is to provide the safest possible learning environment for our students, teachers, and staff in a pandemic environment.
- Prior to coming to school Parent / Guardian will adhere to guidelines of the '[Daily Symptom Checker for Student](#).'
- Symptom Protocols: The following are guidelines for what to do when a student is exhibiting symptoms.



Decision Tree for Individuals with COVID-19 Symptoms

Symptoms associated with COVID-19. Individuals experiencing symptoms should be sent home as soon as possible. CDPH recommends the individual get tested.

- ✓ **Fever of 100.4 or higher or chills (does not resolve in 30 minutes without fever-reducing medication)*
- ✓ **New Cough (not related to any other pre-existing condition)*
- ✓ **Shortness of breath or trouble breathing (not related to activity or pre-existing condition)*
- ✓ **New loss of taste or smell*
- ✓ Persistent/Severe Headache
- ✓ Sore throat
- ✓ Fatigue or muscle pain (unexplained)
- ✓ Nausea/vomiting/diarrhea
- ✓ Red or itchy eyes
- ✓ Congestion or runny nose
- ✓ Seems sick, or like they are starting to get sick

Indicates a symptom that is high risk or highly suggestive of COVID-19 infection



- Procedure for when a student or staff exhibits symptoms:
 - If a student displays any COVID-19 symptoms at school, please refer to the '[Returning TK-5 Students to Campus Guidebook](#)'
 - Procedure for sending students to Care Room:
 - Student notifies any employee that they are not feeling well.
 - Employee contacts the health technician and walks the student to the designated care room.
 - Students in the care room must wear a face covering/mask.
 - Care Room Procedure
 - Upon arrival, the nurse/health technician will begin evaluation and check-in process.
 - Nurse/health technician will call the student's parent/guardian to immediately pick the student up from school.
 - Nurse/health technician will verify parent/guardian and check student out. Parent will be provided "COVID-19 Return to School Instructions" for student that is showing symptoms.
 - Click [HERE](#) for the MVUSD Health Services Cleared for School Waiver.



Face Coverings and PPE

Face Coverings Required at All District Sites/Schools

In accordance with the California Department of Public Health (CDPH) the following mandates apply:



Exemptions: Persons with a verified medical/mental health condition or disability that prevents wearing a face covering

- Mandatory for all staff and students in ages 2 and up
- Face coverings will be provided to staff & students who do not have one
- N95 or KN95 masks will be provided for health care staff
- Must be worn in the classroom, in school spaces (office, hallways, library), on school buses, and to and from class
- Must be worn properly (covering the mouth and nose)
- All office visitors/parents and siblings 2 years and older must wear face covering while on school campus.
- In limited situations, where cloth face coverings cannot be used or worn by those with special needs or those students and staff who fall under an exemption, a face shield with a cloth drape should be worn.



- **Physical Distancing** - The MVUSD Health and Safety Task Force has audited school sites to ensure 6 feet of social distancing is provided in all classrooms, common areas and school offices to the extent practicable. The following practices have been implemented throughout the district:
 - During student arrival and dismissal, schools will establish procedures to minimize contact.
 - Classroom space will be arranged allowing maximum space for students and staff.
 - Student desks will be arranged and spaced six feet from one another whenever possible.
 - Routes will be designated for school entry, exit and transition times.
 - Staff will practice social distancing.
 - During regular school hours, there will be no visitors, volunteers, and activities involving outside groups.
 - No large group activities (e.g., assemblies, awards ceremonies, gatherings).



- **Hand Washing**

- Staff and students will be trained on the proper hand hygiene, including hand washing and use of sanitizer.
- Students will be instructed to wash or sanitize their hands upon arrival to the campus, after using the restroom, before and after school.
- Students and staff will be reminded to wash or sanitize hands frequently throughout the day.
- Hand sanitizer will be available in every classroom.
- Hand sanitizer stations have been placed located all school campuses and district sites.

- **Water at School**

- We encourage students to bring their own water bottle to school, with identification on the bottle.
- School drinking fountains will be non-operable. A drinking station on the playground and sinks in the classroom can be used to refill water bottles or disposable cups.

SECTION 2: Schedules

Elementary Student Hybrid & Virtual Schedule



ELEMENTARY SCHOOL SCHEDULE FOR IN-PERSON AND VIRTUAL INSTRUCTION

**MURRIETA VALLEY
UNIFIED SCHOOL DISTRICT**

| MONDAY | | TUESDAY THROUGH FRIDAY | | |
|--------------------------------------|---|---|---|---|
| VIRTUAL INSTRUCTION FOR ALL STUDENTS | | | | |
| 8:10 - 9:10 AM | Live Virtual Session & Small Group Instruction | 8:10 - 8:15 AM | AM In - Person Student Arrival AM Virtual Student Log In | PM Student Asynchronous Activities, Enrichment, Interventions |
| | | 8:15 - 10:40 AM | AM Class Time for In - Person & Virtual | |
| | | 10:40 - 10:50 AM | AM In - Person Dismissal AM Virtual Log Out | |
| | | Transition Time Cleaning, Disinfecting & Teacher Lunch | | |
| 9:10 AM - 2:50 PM | <ul style="list-style-type: none">Asynchronous activitiesIndependent work timeEnrichmentIntervention | 12:20 - 12:25 PM | PM In - Person Student Arrival PM Virtual Student Log In | AM Student Asynchronous Activities, Enrichment, Interventions |
| | | 12:25 - 2:50 PM | PM Class Time for In - Person & Virtual | |
| | | 2:50 - 3:00 PM | PM In - Person Dismissal PM Virtual Log Out | |

- **Important Notes**

- If your student chooses the virtual model, they will still follow the above schedule. Tuesday through Friday will be either AM or PM no matter if they are virtual or hybrid.
- On Tuesdays-Fridays: Students will also be assigned asynchronous activities to complete either in the AM or PM depending on when they are attending virtual or in-person instruction. If they attend in the AM, they will complete work in the PM. If they attend the PM session, they will complete work in the AM.

SECTION 3: Arrival and Dismissal Procedures for Hybrid Schedule **(Tuesday - Friday)**

- Arrival
 - Please adhere to the following arrival times
 - AM Hybrid
 - **Please arrive no earlier than 8 am**
 - PM Hybrid
 - **Please arrive no earlier than 12:10 pm**
 - Kindergarten students will enter through the Kinder gate.
 - First and Second grade students will enter through the 200 pod gate in Loop 2.
 - Third and Fourth grade students will enter through the Main gate next to the office in Loop 1.
 - Fifth grade students will enter through the gate next to the Multipurpose room in Loop 2.
 - Car drop-offs will be in both loops. Please follow directions from signs and staff in the loops.
 - Students will observe physical distancing guidelines while waiting for gates to open.
 - Gates Open:
 - **AM - 8:10 AM**
 - **PM - 12:20 PM**
 - Once gates open, students are to walk directly to their classrooms.
 - Older siblings may wait with and walk younger siblings to their classrooms.
 - Fallsgrove gate located in the Kindergarten playground will remain locked. No entrance or exit.
 - Parents and guardians will NOT be permitted on campus during arrival.
- Dismissal
 - Car pick-ups will be in both loops.
 - Parents and guardians will be asked to move as far forward as possible to the student pick-up area.

- Dismissal Times:
 - AM - 10:40 to 10:50
 - PM - 2:50 to 3:00



Map for Arrival and Dismissal



SECTION 4: Student Attendance/Participation

- Attendance in all models
 - Students who are attending less than 90% are Chronically Absent. Students who are Chronically Absent miss out on many important opportunities and can easily fall behind, especially when they are already identified as needing specialized supports and instruction.
 - The following link outlines the importance of attendance and participation:
 - [Distance Learning Participation Infographic](#) (English and Spanish copies included)
- Participation in school is **required by law** (ages 6+), and **very important** to ensure that students receive the full benefit of their general education and Special Education supports. If students are not participating fully, we may not see the expected results.
- **Hybrid and Virtual Model Considerations for School Attendance**
 - What barriers might be interfering with the student's regular participation?
 - What supports can the team provide to address those barriers?
 - Are any additional assessments needed to address these barriers?
 - Are any referrals (i.e., to support available within the school program or outside) needed?



SECTION 5: Continued Services (meal pick-up / library / supply pick-up)

- Supply Pick-Up
 - Supply pick-ups for virtual and asynchronous work will continue during Spring Semester. Please monitor school communications for information on future supply pick-ups.
- Library Book Checkout
 - The library book checkout will continue Spring Semester. Go to Mrs. Harris's library canvas page for updates.
- Nutrition Services Weekly Grab & Go meal packs are available every Monday at each school site (TK-5)
 - Families remain in their vehicle.
 - As students return in a hybrid model, MVUSD Nutrition Services is committed to meeting the nutritional needs of every student during the 2020-21 school year. Nutrition Services has developed and will continue to adhere to the following measures to ensure overall health and safety of students who rely on MVUSD meal service. Nutrition Services staff have received district and department training on proper use of PPE, social distancing in the workplace as well as sanitizing and disinfecting. Additionally, all equipment and contact surfaces must be sanitized before, in between and after uses.
 - Grab and Go in a hybrid instruction model:
 - All schools, TK-5 will have curbside weekly meal pack distribution weekly.
 - Elementary Schools will distribute from 12:15 to 6:00 p.m.
 - Each enrolled student may receive one meal pack per week.
 - A student ID number is required at the time of meal distribution, but students do not need to be present.

Meal Pack Pickup Moving to Mondays



Thursday, March 11 - Final Thursday pickup - 7 day pack

Monday, March 22 - First Monday pickup - 5 day pack

12:15PM-6PM

****no pick up day the week of March 15th****

Visit www.murrietaschoolnutrition.com for more info

We cannot wait to have our Red-Tailed Hawks back on campus!

